

PSEA Immediate Past President Job Description

Overview

The Immediate Past President is a member of the Board of Directors of the Pennsylvania Society of Enrolled Agents (PSEA). Unless the President is reelected, at the expiration of his term of office, the President automatically becomes Immediate Past President. As appropriate, the Immediate Past President provides counsel and advice to the PSEA Officers. The Immediate Past President must know and understand PSEA's core values, strategic plans, bylaws and policies and procedures.

Responsibilities

- As requested by the President, the Immediate Past President provides guidance to the President.
- As requested by the President, the Immediate Past President assists in the selection of PSEA committee chairs, members and task force members.
- As assigned by the President, the Immediate Past President undertakes other responsibilities and duties, as needed.
- The Immediate Past President maintains open communication and promotes cooperation with the PSEA Board of Directors.